

Childcare Educator

Hollyburn Country Club, located in West Vancouver, is a private family Club that provides its members with an exclusive hub for activity, sport, dining, entertainment, socialization and business.

Job Snapshot

Employment Type:	Full / Part-time
Benefits:	Yes
Reports to:	Childcare Coordinator & Recreation Manager
Location:	Hollyburn Country Club, 950 Cross Creek Road, West Vancouver, BC

ROLE RESPONSIBILITIES:

- An educator capable of maintaining a safe and thriving environment for children
- Provide and take part in play based activities that stimulate and support children's intellectual, physical, social, emotional and language development
- Listening to, encouraging, enabling, stimulating and ensuring the safe keeping of the children
- Energetic, organized and reliable
- High level of professionalism
- Excellent communication skills and ability to lead and motivate fellow staff
- Creative and innovative - shares new ideas for programs, events and the center in general
- Customer Service-oriented with a cheerful and welcoming disposition.
- Keeping up with Club events, policies, etc.

REQUIREMENTS:

- **Flexibility in hours** - must be available to work occasional evenings (3:30pm -7:00pm, 8:00pm or 9:00pm) and weekends (10:00am-6:00pm)
- **ECE or Infant Toddler Certificate is an asset but not required** (will also accept ECE Assistant Certificate, or related experience with references)
- Food Safe Certificate and valid First Aid and CPR considered assets
- Experience in the hospitality industry is an asset
- Own transportation is an asset as the Club is located away from major public transportation routes
- You agree to get a Criminal Record Check with a vulnerable sector search at your local Police Department immediately upon being hired --- you will be reimbursed for this expense in full
- You currently live the values of the HCC Staff team: being *Powered ON* or energized at all times; displaying a *Service First* attitude (excellent customer service skills); and creating FOMO (the fear of missing out) in your daily interactions



Hollyburn Country Club

- You consistently display evidence of the following key characteristics required for optimal delivery of customer service to members, guests, and staff: (1) enthusiasm, (2) teamwork, (3) initiative, (4) adaptability, (5) empathy, and (6) accountability
- You go above and beyond to demonstrate awareness and understanding of Hollyburn's aim to deliver exceptional service to its members

STAFF BENEFITS

- Competitive wages & extended health benefits*
- On-duty staff meals (taxable benefit for full-time and part-time employees only)
- Free on-site parking
- Rewards and recognition programs
- Development and educational opportunities
- Career advancement opportunities
- Seasonal staff team building events & activities
- Exclusive access to *Facebook At Work*®, our new internal communication tool for HCC Staff
- Staff discount in the Sports Boutique

**PT and FT staff eligible for benefits after passing 3-month probationary review*

Sounds like Hollyburn Country Club will be a great fit for you?

Apply today! Please send your cover letter and resume to the Hiring Manager for this role:

Hiring Manager's Name & Position: Jess Culham (Childcare Coordinator & Recreation Manager)

Hiring Manager's email address: jculham@hollyburn.org

**No phone calls please. Only shortlisted candidates will be contacted.*

Thank you for your time --- We look forward to hearing from you!

Sincerely,

